







FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# San Angelo YMCA

## Employment Application

### Thank you for your interest in the YMCA!

The YMCA is an equal opportunity employer and does not discriminate in recruitment, hiring or other terms or conditions or employment on the basis of race, color, religion, national origin, sex, disability, age or any other status protected by law.

If you would like to apply to join the YMCA staff team, please complete the application below:

- Be sure to write legibly.
- The application must be completed in full.
- Do not leave any spaces blank or write "see resume" in response to any question.
- Read and sign the last page of the application.

### Personal Information

|  |                  |                |
|--|------------------|----------------|
| Name   |                  | Date           |
| Address  |                  | City/State/Zip |
| Primary Phone  | *Required* Email |                |
| Are you 18 years of age or older? If no, you may be required to provide work authorization.  |                  | Yes or No      |
| If hired, can you provide verification of your legal right to work in the United States?   |                  | Yes or No      |
| Can you perform the essential functions of the job for which you are applying, with or without reasonable accommodations?  |                  | Yes or No      |
| Have you ever been convicted of a crime, pled no contest, or had adjudication withheld?  |                  | Yes or No      |
| If yes, please provide date, location, charges and a complete explanation of all offenses. (A conviction will not necessarily bar employment. The YMCA may consider the nature, date and circumstances of the offenses.) |                  |                |

### Notice to All Applicants: The YMCA enforces its policies and practices to prevent child abuse.

Allegations or suspicions of child abuse are taken very seriously at the YMCA and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for our staff. We minimize opportunities for abuse to occur and we talk with children about personal safety and touching limits. We also screen carefully to prevent offenders from being hired and we provide child abuse prevention training for our staff.

## Employee Application

Position Applying For

Date Available

Program Areas you wish to be considered for:

Please circle - If selecting childcare, please complete the supplemental application.

Aquatics Childcare Child Watch Group Fitness Maintenance Welcome Center Wellness Center Youth Sports eSports

List available days/hours

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
|        |        |         |           |          |        |          |

Have you ever been employed by this or any YMCA before? Yes No

Date

Location/YMCA

Do you have any relatives or household members currently working for this YMCA? Yes No

Name

Relationship

How did you learn about this position? Please circle

Newspaper Online Job Posting Workforce Job Posting ASU Job Posting YMCA Job Board

Social Media YMCA Website Walk In Employee Name: \_\_\_\_\_

## Education/Certification/Skills

|                  | Name of School | City, State | Graduation Date | Degree | Major |
|------------------|----------------|-------------|-----------------|--------|-------|
| Highschool/ GED  |                |             |                 |        |       |
| College          |                |             |                 |        |       |
| Graduate School  |                |             |                 |        |       |
| Vocational/Other |                |             |                 |        |       |

Safety and Job Specific Certifications

| Type | Provider | Level | Expiration |
|------|----------|-------|------------|
|      |          |       |            |
|      |          |       |            |
|      |          |       |            |
|      |          |       |            |

Describe any non-employment experience such as school or volunteer activities that might strengthen your application.

Do you speak a language other than English? Yes No

Please list

## Employment History

List all previous employment during the past seven years starting with the most recent. Use additional sheets if necessary

Employer

Job Title

Address

City/State/Zip

Start Date Mo \_\_\_\_\_ / Yr \_\_\_\_\_

End Date Mo \_\_\_\_\_ / Yr \_\_\_\_\_

Pay Rate \$ \_\_\_\_\_ per \_\_\_\_\_

Supervisor Name

Phone Number

May we contact this employer? Yes or No

Reason for leaving

Summarize the nature of the work performed and job responsibilities

Employer

Job Title

Address

City/State/Zip

Start Date Mo \_\_\_\_\_ / Yr \_\_\_\_\_

End Date Mo \_\_\_\_\_ / Yr \_\_\_\_\_

Pay Rate \$ \_\_\_\_\_ per \_\_\_\_\_

Supervisor Name

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Job Title

Address

City/State/Zip

Start Date Mo \_\_\_\_\_ / Yr \_\_\_\_\_

End Date Mo \_\_\_\_\_ / Yr \_\_\_\_\_

Pay Rate \$ \_\_\_\_\_ per \_\_\_\_\_

Supervisor Name

Phone Number

May we contact this employer? Yes or No

Reason for leaving

Summarize the nature of the work performed and job responsibilities

|                            |  |
|----------------------------|--|
| <b>Personal References</b> | Do not list relatives or household members |
|----------------------------|--|

|                  |              |                |
|------------------|--------------|----------------|
| Name             | Relationship | Years Known    |
| Address          |              | City/State/Zip |
| *Required* Email |              |                |

|                  |              |                |
|------------------|--------------|----------------|
| Name             | Relationship | Years Known    |
| Address          |              | City/State/Zip |
| *Required* Email |              |                |

|                  |              |                |
|------------------|--------------|----------------|
| Name             | Relationship | Years Known    |
| Address          |              | City/State/Zip |
| *Required* Email |              |                |

**Please read all statements and sign below:**

I authorize both the YMCA and persons listed (references, schools, current (unless noted) and former employers and any others with whom you desire to check) to communicate with regard to any relevant information that may be required to reach an employment decision. I agree to hold such persons harmless with respect to any information they may supply. I understand and agree that any offer of employment is contingent upon the successful completion of required background checks, and reference checks.

I certify that all information provided by me in this application is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation, or omission of any facts in this application or any other document submitted in connection with YMCA employment will result in denial of employment or termination of employment regardless of the timing or circumstances of discovery.

If I am employed by the YMCA I understand my employment can be terminated, with or without cause and with or without notice, at any time at the option of the YMCA or myself. I understand that, other than the CEO of the YMCA, no manager, supervisor or representative of the YMCA has authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing. Only the CEO of the YMCA has the authority to make any agreement contrary to the foregoing and then only in writing. I further expressly agree that, with respect to the at-will employment relationship, this constitutes the full, complete and final expression of the parties' intent concerning the nature of any employment relationship between myself and the YMCA.

I understand that all offers of employment are conditional upon my ability to provide appropriate documents regarding my identity and legal right to work in the United States. I understand that this application is only valid for the position applied for at present and that the YMCA is not obligated to retain or consider this application for future openings. If hired, I agree to abide by YMCA policies and rules at all times. I acknowledge that I have read the above statements and understand them.

**Applicant Signature**

|           |      |
|-----------|------|
| Signature | Date |
|-----------|------|